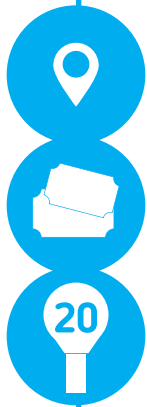


Table Designer

WOMEN CAN/WOMEN DO 2025 – CHARLEVOIX COUNTY



event info

EVENT:

Castle Farms
East Garden Room
June 11, 11 am-1:30 pm

TABLE SET-UP*:

Tues., June 10, 4-8 pm
Wed., June 11, 6:30-10 am

*Tables must be ready
for event by 10 am.

TABLE TEAR-DOWN:

June 11, 2-5 pm

attendance

RESERVE A SEAT:

If you are interested in attending,
please contact the WRCNM office
by **Friday, May 16.**

SEAT \$:

*Event attendees make a minimum
\$150.00 donation per seat.*

auction

AUCTION DONATION:

Designers can also contribute to the silent
auction. If you are interested, please check
the box on your Designer Fact Form and we
will reach out to you.

Thank you for your support of WRCNM!



questions

HAVE A QUESTION?

If you have specific questions,
please contact the main office;

We are happy to assist you!

contact us

PHONE: 231-347-0067

EMAIL: events@wrcnm.org

CURRENT ADDRESS:

423 Porter Street, Petoskey MI 49770

NEW ADDRESS:

2225 Summit Park Drive, Petoskey MI 49770

notes:

Table Designer

WOMEN CAN/WOMEN DO 2025 – CHARLEVOIX COUNTY



designer information

DESIGN THEME:

Designers are welcome to create a table design of any theme. Get creative and have fun! Political table themes are not appropriate for this fundraiser.

★ TABLE IDENTIFICATION:

Each table will have a stanchion that will display the name of the designer and a table number.

TABLE FAVOR:

As part of their commitment, designers are asked to provide a small favor for the table guests.

SELLING ITEMS:

We ask that you not solicit business during this event as it is a fundraiser for WRCNM. Information about designers will be included in the event programs.

AROMAS:

Please refrain from including scented candles or other scented items in your table theme.

★ TABLE SHAPE/SIZE:

60" Round – 8 guests

Each table will include a white tablecloth that hangs to the floor and a square overlay.

You are welcome to bring an overlay of your choice.

★ ELECTRICITY:

Electric hook-ups are limited and will be available on a first-come, first-serve basis. **Please make note on your Designer Fact Form.** Battery operated lighting is welcome.

★ PLACE SETTING:

Flatware, white linen napkins, standard-size white porcelain dinner plates, and one water glass.

You are welcome to bring your own items, however, please be sure to label them to avoid any confusion when the event staff clean up.

★ DINING CHAIRS:

White, folding –type chairs with no arms. You may use slip covers or other decor.

Table Designer Fact Form

WOMEN CAN/WOMEN DO 2025 – CHARLEVOIX COUNTY

Please complete this form and return to WRCNM by
Friday, May 2 to reserve your table for design.

Please complete and return this form :

Business/Organization:

Contact:

Designer Name:

Address:

Phone:

Contact Email:

Website/Preferred online presence:

ELECTRICITY:

Will you need an electrical outlet?

Yes No

ATTENDANCE:

I would like to reserve a seat at the luncheon:

Yes No

I would like to reserve a seat at the table that I will be designing:

Yes No

*Please note that by reserving a seat you will be making a minimum donation of \$150 to WRCNM

AUCTION:

I would like to contribute to the silent auction.

Yes No

RETURN THIS FORM VIA EMAIL TO:

events@wrcnm.org

with the subject line:

WCWD-Charlevoix Designer Form -- [Your Business Name]

OR BY MAIL TO:

423 Porter St, Petoskey, MI 49770

Please note:

We kindly ask all new and returning designers complete this form.